

**NOTICE OF RIGHT TO RECLAIM ABANDONED PROPERTY**

To: Ms.  
Ms.

Miami, Florida

Dear Sir or Madam:

When you vacated the premises at \_\_\_\_\_, Miami, Florida the following personal property remained: \_\_\_\_\_.

You may claim this property at \_\_\_\_\_, Miami, Florida. Please contact \_\_\_\_\_ to gain access to the property.

Unless you pay the reasonable costs of storage and advertising, if any, for all the above-described property and take possession of the property which you claim, not later than (insert date not fewer than 10 days after notice is personally delivered or, if mailed, not fewer than 15 days after notice is deposited in the mail), this property may be disposed of pursuant to s. 715.109, Florida Statutes.

If property worth more than \$500.00, insert:

"If you fail to reclaim the property, it will be sold at a public sale after notice of the sale has been given by publication. You have the right to bid on the property at this sale. After the property is sold and the costs of storage, advertising, and sale are deducted, the remaining money will be paid over to the county. You may claim the remaining money at any time within 1 year after the county receives the money."

**OR** If property worth less than \$500.00, insert:

"Because this property is believed to be worth less than \$500, it may be kept, sold, or destroyed without further notice if you fail to reclaim it within the time indicated above."

Dated: \_\_\_\_\_, 2005

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Mr.  
Landlord or Agent  
Address:  
Telephone: